

RAUF DENKTAS UNIVERSITY
"For International Employment"



**QUALITY COUNCIL
REGULATION**

No. 2

RAUF DENKTAŞ UNIVERSITY QUALITY COUNCIL REGULATION

(Regulation Under Rauf Denktaş University Establishment and Operation Bylaw, Art.10 and Art.59)

Rauf Denktaş University Senate adopts the following regulation based on the authority given to it by the Rauf Denktaş University Establishment and Operation Bylaw.

- Short Name**
1. This Regulation is referred to as the 'Rauf Denktaş University Quality Council Regulation.'
- Purpose and Scope**
2. This Regulation regulates the quality assurance of administrative services by the Rauf Denktaş University Quality Assurance Council for education, training, research and internal and external quality assurance. It also addresses the evaluation of programs by national and international quality organizations (accreditation) and the formation of Quality Councils and the duties, powers and responsibilities defined within this scope as those of the Rauf Denktaş University Quality Council.
- The Establishment of the Council, Membership and Terms of Office**
3. (1) The Council consists of members proposed by the Rector and approved by the Senate, including:
 - (a) Rectorate / Faculty / Institute / School and relevant administrative units or their representatives
 - (b) Student representatives.
 - (2) The Rector Chairs the Quality Council. In the absence of the Rector, the Vice-Rector Chairs the Council.
 - (3) The term of office of the members of the Council shall be at least two years, while the term of office of the student representative shall be one year. A Counciler whose term of office has expired may be re-appointed.
- Working Procedures and Principles of the Council**
4. (1) The Rauf Denktaş University Quality Council shall be convened with an absolute majority of the total number of members and shall take decisions with the absolute majority of participants in the meeting. If the votes are equal, the vote of the Rector shall be decisive.
 - (2) Rauf Denktaş University Quality Council meets on a regular basis once a month. A special meeting may be held, if deemed necessary, at the invitation of the Chairperson.
 - (3) The meeting agenda, date and place are determined by the Chairman and announced to the members.
- Academic and Administrative Quality Councils**
5. The Academic and Administrative Quality Councils include:
 - (1) (a) Academic Quality Councils;
 - i. The Faculty Quality Council consists of the Dean of the Faculty, the Chairs of Departments in the Faculty or persons assigned by the Chairs, a faculty member specialized in quality related issues and a student representative from the faculty.
 - ii. Departmental Quality Councils consist of Chairs of Departments, three faculty members experienced in quality related issues, and the Department's student representatives.
 - (b) Administrative Councils shall consist of Chairs of Departments and two administrative staff to be appointed by the head of the Unit. In cases where the administrative unit does not have enough staff members, the Rector can appoint staff members from other administrative units to the council.

**Duties of the
Quality
Council**

- (2) The term of office of the members of the Academic and Administrative Quality Councils shall be two (2) years. A member whose term of office has expired may be reassigned.
 - (3) The Academic and Administrative Quality Councils shall convene with the absolute majority of the total number of members and shall take decisions with the absolute majority of those taking part in the meeting. If the votes are equal, the Chairerson's vote shall be decisive.
6. The duties of the Rauf Denktaş University's Quality Council are as follows:
- (1) Preparing and updating the university's strategic plan,
 - (2) In line with the strategic plan and objectives of the university, evaluating education and research activities and administrative services, determining institutional quality indicators related to the improvement of quality and submitting them to the Senate for approval,
 - (3) Carrying out the internal and external quality assurance activities of the university within the framework of the European Higher Education Standards Guide (ESG), and suggesting them to the Senate for approval,
 - (4) Encouraging the academic and administrative units of the university to engage in quality management activities and to support these activities,
 - (5) Monitoring the performance indicators within the framework of the targets determined in the strategic plan of the university, setting new targets and ensuring that all activities are carried out within this scope,
 - (6) Determining the procedures and quality indicators applicable by academic and administrative units in the process of accreditation by external quality assessments and submitting them to the Senate for approval,
 - (7) Coordinating the strategic planning process, carrying out the necessary studies to evaluate and improve the quality of academic and administrative services in line with the strategic plan and objectives of the University, and measuring the results of strategic actions once a year when necessary,
 - (8) Establishing an internal quality assurance system in the university and carrying out the necessary evaluations every year,
 - (9) At the end of the calendar year, completing the survey reports for the previous year and preparing an internal evaluation report in January-March and submitting it to the Senate for approval,
 - (10) Developing a survey and assessment scale for the opinions of internal stakeholders (academic and administrative staff , students) and external stakeholders (employers, graduates, professional organizations, research sponsors, student relatives, etc.), internal evaluation survey, action plan, report and improvement to be included in the process,
 - (11) Reviewing the strategies, action plan and performance criteria for the improvement of quality together with the results of the performance and internal evaluation report and making suggestions for the necessary changes and improvements,
 - (12) In case the university initiates the "external evaluation" (accreditation) process, making the necessary preparations and supporting the external evaluation institution, organization or board,
7. This Regulation shall enter into force on the date approved by the Senate of the Rauf Denktas University.
8. This Regulation shall be implemented by the Rector of the Rauf Denktas University.

**Entry into
Force
Execution**