

RAUF DENKTAS UNIVERSITY
"For International Employment"



TEACHING, EXAMS AND SUCCESS CODE

No. 3a

RAUF DENKTAŞ UNIVERSITY
TEACHING, EXAMS AND SUCCESS CODE
UNDER RAUF DENKTAŞ UNIVERSITY'S ADMISSION, REGISTRATION, EDUCATION,
EXAMINATION AND SUCCESS REGULATION (ARTICLE 6)

Rauf Denktaş University's Rectorate adopts the following Principles with the approval of Rauf Denktaş University's Senate in accordance with Article 6 of the "Admission, Registration, Education, Examination and Success Regulation".

Short Name **1.** This Code shall be referred to as Rauf Denktas University's "Teaching, Exams and Success Code".

SECTION ONE
GENERAL RULES

Interpretation **2.** Unless the text requires otherwise the terms "Academic Unit", "Department Chair", "Faculty Dean", "Vocational School", "Vocational School Board of Directors", "Director", "Board of Trustees", "Chairman of the Board of Trustees", "Student Advisor", "Program Coordinator", "Rector" and "Senate" refer to the meanings assigned to them by the Regulation from which this Code originates. "University Fees" refers to the amount of money received from students for exams and tuition fees.

Scope **3.** This Code cover the provisions regarding Rauf Denktaş University's education, exam, success, graduation conditions and graduation titles.

SECTION TWO
STUDENT ADMISSION, REGISTRATION AND EDUCATION RULES

Student Registration **4.** **(1)** The number of students to be admitted to the University each academic year shall be determined by the Board of Trustees on the recommendation of the University Senate.
Conditions **(2)** Admission principles and conditions for students to be admitted to the University are determined by the "Rauf Denktaş University Entrance Examinations and Student Admission Regulation " as approved by the Senate.
(3) An application is made to the Registrar's Office for procedures related to university entrance.
(4) If it is found that the document submitted by a student at the entrance to the university is fake or manipulated, his / her relationship with the university shall be terminated immediately and the fee paid shall not be refunded.

Academic Year **5.** **(1)** The Annual Academic Calendar shall be prepared and decided by the University Senate before April every year. The prepared calendar shall be announced by the Rectorate no later than the end of May.
Calendar,
Educational **(2)** An educational program shall consist of the necessary theoretical courses, laboratory experiments, studio trainings, applications, internships and similar studies prescribed for graduation. The programs and content prepared by the departments, the number of
Programs and
Duration of Study courses and the total number of credit hours shall be determined on the

proposal of the Faculty Council and with the approval of the Senate of the University.

- (3) The normal duration of the study programs applied in different units of the university are as follows:
- (a) Undergraduate Programs: 4 - 5 academic years.
 - (b) Associate Degree Programs: 2 - 3 academic years.
 - (c) Postgraduate Programs: The duration of these programs is determined by the “Rauf Denktaş University Graduate Education Regulations” approved by the Senate.
 - (d) English Preparatory School Programs: 1 semester - 1 academic year.

Language of Instruction	6.	The medium of instruction at the university is English. However, with the decision of the Senate, Turkish can be used as the medium of instruction in specific academic programs.
Tuition Fees	7.	<p>(1) Education at the university is subject to a fee. Tuition fees are determined by the Board of Trustees and announced by the Rectorate prior to the announcement of entrance examinations.</p> <p>(2) The student has to pay the University fees at the beginning of each academic term in accordance with the rules and procedures specified in the “Tuition Fee Regulations”. Students who do not pay their tuition fees are not allowed to take courses or laboratories. Neither are they eligible to participate in examinations. No document shall be given to a student who has not paid the tuition fee, by the University.</p> <p>(3) The tuition fees paid cannot be refunded, except in cases of termination as specified in Article 9.</p>
The Credit System	8.	The credit-hour system is applied to education. The total number of weekly sessions envisaged for that course shall be taken as the basis for the determination of the credit hour value of the course. However, credit hours shall be determined by taking into account, if any, the total weekly laboratory and other practical working hours of the course.
Student Advice	9.	Student advice is provided by academic staff to guide students on academic, administrative and social issues. Advising is organized by the relevant Department Chair or Director.
Course Load, Course Registration, Late Registration, Course Prerequisites, Course Add-Drop, Course Withdrawal, Repetition of Courses	10.	<p>Students are required to renew their registrations at the beginning of each semester during their education within the timeframes and in accordance with the procedures laid down by the Rectorate:</p> <p>(1) The courses to be registered by the student at the beginning of each semester shall be determined in accordance with the ‘Course Registration Regulation’, with the advice of the advisor and the approval of the relevant Department Chair. In order to register for the semester, the student must have fulfilled his or her financial obligations.</p> <p>(2) Course loads, course registrations, course prerequisites, course repetitions, course additions and withdrawals and late registration conditions are set out in the ‘Course Registration Regulation’.</p> <p>(3) Students are required to register for the first and second semesters of the program in which they are enrolled if the courses are open.</p> <p>(4) Students who fail to renew their enrolment for two consecutive semesters without permission shall be dismissed from the university.</p>
Termination and Reimbursement	11.	A student may terminate his / her registration by submitting a written application to the Registrar's Office and completing the procedures laid down by the University Administration. The student who completes the termination procedure shall be reimbursed on the basis of the tuition

- fees (registration fee) paid at the rates fixed by the Board of Trustees, depending on the date of registration.
- Obligation to Attend Classes** 12. Students are required to attend all classes, laboratories, studios, applications, internships in which they are enrolled, and all examinations and other academic studies required or deemed necessary by the instructor concerned. The student attendance is monitored and evaluated by the instructor of the course. A student who is absent above the limits set by the Faculty / School Boards and/or fails to fulfill the conditions for the evaluation of a course shall be considered unsuccessful in that course.
- Student Status** 13. Students can be on four different statuses: full-time, part-time, special student and guest student.
- (1) Students enrolled in 3/5 or more of the semester credit course load in an undergraduate program are "full-time" students.
 - (2) In an undergraduate program, students enrolled in less than 3/5 of the semester credit course load, with the recommendation of the advisor and the approval of the Department Chair/ School Director, are in "part-time" status.
 - (3) Those who are not enrolled in any of the programs at the university and who are only permitted to attend some courses are registered as "special students". A diploma or title cannot be awarded to a student with this status. However, a certificate is issued by the Registrar's Office showing the courses taken and the success in these courses. Applications of those who want to be accepted as special students are evaluated and decided by the relevant Department Chair or School Director. Registration of these students is done by the Registrar's Office in accordance with the relevant legislation. At least a high school diploma is required from those who apply as special students.
 - (4) Students studying at an undergraduate or graduate level at a higher education institution in the country or abroad and taking courses for a period of time at Rauf Denktaş University with the permission of a higher education institution are defined as "guest students" Guest students do not receive diplomas and degrees, but a document showing the courses taken and the credits earned. Conditions and rules for guest student status shall be determined by a regulation approved by the University Senate.
- Double Major Undergraduate Programs** 14. If they so wish, those who meet the specific requirements of an undergraduate program may participate in a program within or outside the same faculty to enable them to obtain a second undergraduate diploma. This is called the "Double Major Undergraduate Program". The Terms and Conditions for Double Major Programs shall be determined by a regulation approved by the University Senate.
- Minor Programs** 15. If they so wish and on the condition that their application is approved, those who meet certain requirements of the undergraduate program may participate in a program within or outside the same faculty in order to enable them to acquire knowledge in a particular field. This is called the "Minor Program". The Minor Program is not a separate undergraduate program. The conditions and rules for minor programs shall be determined by a regulation approved by the University Senate.

**SECTION THREE
EXAMS AND EVALUATION**

Course Grade Meanings and Values

16. (1) The students will be given one of the letter grades that have been identified below for each course by the relevant Academic Staff.

<u>Letter Grade</u>	<u>Coefficient</u>
A	4.00
A-	3.70
B+	3.30
B	3.00
B-	2.70
C+	2.30
C	2.00
C-	1.70
D+	1.30
D	1.00
D-	0.70
F	0.00
NG	0.00
I = Incomplete	-
W = Withdrawal	-
S = Satisfactory	-
U = Unsatisfactory	-
NG = No Grade	-

A student who gets A, A-, B +, B, B-, C +, C, C-, D +, D or S from a course is considered successful.

- (2) A student who takes one of the D-, F, NG or U grades from any course is obliged to repeat that course in the first semester it is given.
- (3) **“I” Incomplete:**
 "I" is awarded to students who, for a valid reason, do not take the final exam and/or do not perform some of the workshop / laboratory tasks and similar duties that play a role in the calculation of the semester grade. The semester after the period in which the "I" grade is given must be completed 1 week before the registration date, otherwise the "I" grade will automatically turn into the "F" grade. However, if the student's excuse continues, the time and conditions for completion of the "I" grade will be discussed and decided by the Faculty Board upon a proposal to be made by the relevant Department Chair. Students in graduation status are not required to comply with the time limits set out above. The situation of these students is discussed and decided by the Faculty Board. "I" is not taken into account in the calculations for the Grade Point Average (GPA) and the Cumulative Grade Point Average (CGPA) until it is converted to a different grade. In order to be awarded the "I" grade, the student must submit the relevant course to the Academic Staff no later than 3 working days from the final examination date, together with the supporting documents (letter of excuse).
- (4) **“W” Withdrawal:**
 “W” indicates that the student withdrew from the course he / she had enrolled for any reason between the third and eleventh weeks beginning on the first day of the course. “W” is shown in the student's report card and “Transcript”.
- (5) **“S”-“U” Satisfactory - Unsatisfactory:**
 A course or internship that is subject to evaluation with "S" and "U" is evaluated with "S" if it has been successfully completed and "U" if it has been unsuccessful.

(6) The letter grade equivalents of grades out of 100 are determined by the University Senate.

(7) **“NG” No Grade / Unsuccessful Due To Absenteeism:**

The "NG" letter grade is given to a student who has not fulfilled the course attendance requirements and / or conditions for course evaluation based on the criteria set by the Faculty / School Boards. The conditions under which the "NG" grade will be regarded by the Academic Staff shall be notified to the students taking the course at the beginning of the semester. The grade "NG" is included in the calculation of the student's semester and cumulative grade point average.

**English
Preparatory
School Programs**

17. (1) The English Preparatory School Programs are organized by the Directorate of Foreign Languages and the English Preparatory School to increase the English fluency level of students who have enrolled at the Rauf Denktaş University.

(2) Students of the English Preparatory School are required to participate in the program established by the English Preparatory School on the basis of the results of the English placement and proficiency exams.

(3) The duration of programs at different levels of the Foreign Languages and the English Preparatory School can not be less than one semester.

**Exams, Success
and Transition to
the Department
Program in the
English
Preparatory
School**

18. (1) Students who are successful in the English Proficiency Exam prepared by the Foreign Languages and English Preparatory School shall have the right to participate in the programs of the Department.

(2) The English Proficiency Exam takes place at the beginning and end of the Fall and Spring Semesters. The examination to be held at the end of the Fall Semester and at the beginning of the Spring Semester may be held on the same date. The English proficiency examination shall take place on the dates specified in the academic calendar of the Foreign Languages and English Preparatory School approved by the Senate and subject to the following conditions:

(a) All students who have enrolled at the University for the first time in the fall semester and/or attended the Foreign Languages and English Preparatory School programs may take the English Proficiency Exam held at the beginning of the fall semester.

(b) Students who successfully complete the B1 or B1 + level of the Foreign Languages and English Preparatory School programs may enter the English Proficiency Exam held at the end of the fall semester.

(c) Students who register to the University for the first time in the Spring semester can take the English Proficiency Exam held at the beginning of the spring term.

(d) In order to take the English Proficiency Exam held at the end of the spring term, they must successfully complete the B1 or B1 + level from the Foreign Languages and English Preparatory School programs.

(e) The English proficiency exams held at the end of the Fall Semester, at the beginning of the Spring Semester and at the end of the Spring Semester can not be taken by students on leave of the same semester.

(f) Students who have attended the English Preparatory School programs but have not completed the B1 level successfully must attend the Summer Semester and successfully complete their B1 level in order to take the English Proficiency Exam at the end of the Summer Semester.

(g) In order for the student to successfully complete the Foreign Languages and English Preparatory School program, it is

necessary to pass the English Proficiency Exam. Success in a B1 or higher level program is a necessary but not sufficient condition.

- (h) The criteria for the success in the English proficiency exam can be determined by the relevant faculty boards and the Board of the Foreign Languages and English Preparatory School, taking into account the needs of students in terms of language knowledge and skills.

Exams and Assessments in Undergraduate Programs

19. (3) Students who have attended the Foreign Languages and English Preparatory School program for 2 years and have not been successful will be dismissed from the university.
- (4) TRNC students studying in the English Preparatory Program can register for a Turkish language program, regardless of their success.
- (1) A minimum of 1 and a maximum of 3 mid-term and final exams can be held each semester. Quizzes not exceeding half an hour shall be excluded from this limitation.
- (2) At the beginning of the semester in which each course is given, the content of the course and the number and weight of the examinations to be given, including the project, the laboratory / workshop subjects, if any, shall be prepared by the Academic Staff and notified in writing or on the course website.
- (3) It is compulsory to carry out the project, laboratory / workshop tasks envisioned for a course. Students who do not complete these tasks will be considered unsuccessful in that course.
- (4) The final exams shall be held at least 3 days after the end of the course, on the days and times determined by the Rectorate.
- (5) Mid-term exams cannot be held in the week before the end of the course.
- (6) The exam for each course is prepared and evaluated by the responsible Academic Staff. Coordination is essential for lessons with more than one group.
- (7) The evaluation of final grades shall be done in accordance with Article 15 of this set of Code.

Success in Undergraduate Programs

18. (1) The student's success is determined at the end of each semester by calculating the semester Grade Point Average (GPA) and the Cumulative Grade Point Average (CGPA). The credit that the student receives from the course is determined by multiplying the credit-hour value of the course with the grade coefficient assigned to the student. The semester Grade Point Average (GPA) is calculated by dividing the total credits received by the student from the courses taken in that semester by the total credit-hour values of the courses taken. Cumulative Grade point average (CGPA) is obtained by considering all the courses taken by the student from the entrance to the university. In the event that the student has repeated courses, the last grade obtained from those courses shall be included in the cumulative grade point average instead of the previous grade. In the calculation of both the semester and the general grade averages, with the exception of the semester of graduation, the letter grades and the coefficient equivalents defined in the relevant article of the Regulation shall be taken as the basis and the averages shall be calculated as two (2) digits after the point. In the graduation period, the calculated value is deducted from two (2) digits after the graduation period.
- (2) Students who have a semester GPA and a CGPA of 2.00 or more are considered successful. A student who takes a normal course

load in a semester and whose end-of - semester average is 3.00-3.49 shall be considered an Honorary Student and a student between 3.50-4.00 shall be considered a High Honor Student.

(3) "Academic Period" refers to the period which is the basis for the calculation of the CGPA and corresponds to the distance covered by the educational program which the student is obliged to follow. The academic semester of the student shall be determined by the respective Department Chair or School Directorate, taking into account the educational program followed and the courses taken, including that term.

(4) The criteria set out in Articles 20(6), 20(7), 20(9), 20(10) and 20(11) shall apply to students enrolled in 4-year programs whose CGPA is below the following limits.

At the end of the Second Academic Semester or 1st Year	1.15
At the end of the Third Academic Semester	1.35
At the end of the Fourth Academic Semester	1.55
At the end of the Fifth Academic Semester	1.70
At the end of the Sixth Academic Semester	1.80
At the end of the Seventh Academic Term	1.90

(5) The criteria set out in Articles 20(6), 20(7), 20(9), 20(10) and 20(11) shall apply to students enrolled in 2-year programs whose CGPA is below the following limits.

At the end of the second academic semester or the first year	1.30
At the end of the Third Academic Term	1.65

(6) An "Academic Warning" shall be issued to students who are enrolled in 4-year programs and who have a GPA below the limits set out in Article 20(4) and 2-year programs and are below the limits set out in Article 20(5) to improve their academic status.

(7) One of the following procedures shall be applied to students who receive an Academic Warning, taking into account the student's preference and the advice of the Advisor:

(a) Transfer to another program by decision of the Faculty or School Board concerned and within the framework of the quotas determined. In such cases, it is not possible to move from a 2-year program to a 4-year program.

(b) Continue studying in the Program they have been registered in, in the same Department. In the semesters following the "Academic Warning", it is a priority for students who make this choice to repeat the courses they have already taken but failed in. Of these students, those enrolled in the Faculty of Law's Undergraduate Program can enroll in at most 3 new courses. Those enrolled in other programs, can take courses on the condition that they do not exceed the normal course load. However, a student who has received F, NG or D-in a course previously taken may enroll in those courses during the semester.

(c) For students who use the option of attending their current program but receive "Academic Warning" for 2 consecutive semesters, students enrolled in the Faculty of Law's Undergraduate Program may enroll in a maximum of 1 new course. Those who are enrolled in other programs will not be able to enroll in a new course. Until the Cumulative Grade Point Average limits set out in Articles 20(4) and

20(5) are reached, these students will choose from the courses they have already taken, without the normal right to take new courses in the Faculty of Law. The student must first register for courses he or she has received F, NG or D-. The student will repeat the courses in which s/he has received D, D+ or C-when necessary.

(d) After receiving "Academic Warning" for two consecutive semesters, a "Final Academic Warning" shall be given to a student who falls below the prescribed limits again in the following semester. All the provisions in Article 20. (7) above are exactly applied to these students.

(8) Articles 20 (4) or 20 (5) shall apply to Transfer students.

Students who are treated in accordance with the rules laid down in Article 20(6) and Article 20(7) shall have the status of "on probation" until they increase their GPA above the prescribed limits. If those students who are on "Probation" status and have received "Final Academic Warning" are unable to increase their grade point average over the prescribed limits in the following period:

(a) They may be transferred to another program by decision of the Faculty or School Board concerned and within the framework of fixed quotas. In such cases, it is not possible to move from a 2-year program to a 4-year program. Students who fail to make such a transition will be dismissed from the university.

(b) The student can continue studying in the academic program in which s/he has been enrolled on the condition that they pay the tuition fee. Students who use this preference will receive an "Academic Warning".

(9) "Actual semester" refers to each fall and spring semester in which the student has been enrolled. This excludes the semesters spent in the Foreign Languages and English Preparatory School.

(10) Students enrolled in undergraduate programs with the following Cumulative Grade Point Average (CGPA) are considered to be on "On Probation" or "Unsuccessful" status.

End of Actual Term (AT)	On Probation	Warning	Compulsory Transfer
1 st AT/FDS	-	-	-
2 nd AT/FDS	CGPA<1.15	CGPA<1.00	-
3 rd AT/FDS	CGPA<1.35	CGPA<1.15	-
4 th AT/FDS	CGPA < 1.55	CGPA<1.35	CGPA < 1.00
5 th AT/FDS	CGPA < 1.70	CGPA<1.55	CGPA < 1.00
6 th AT/FDS	CGPA < 1.80	CGPA<1.70	CGPA < 1.00
7 th AT/FDS	CGPA < 1.90	CGPA<1.80	CGPA < 1.00
8 th AT/FDS	CGPA < 2.00	CGPA<1.90	CGPA < 1.00

(11) Students enrolled in undergraduate and 5-year programs whose GPA falls within the following limits are considered to be on "Sufficient Progress", "Probation" or "Unsuccessful" status.

*** Students who have completed at least the 4th actual semester at the university (at the end of the summer school, if the 4th actual

semester is the spring semester) and whose CGPA is below 1.00 will be dismissed from the program in which they are enrolled.

- (12) Students enrolled in Associate Programs whose GPA falls within the following limits are considered to be on "Sufficient Progress", "Probation" or "Unsuccessful" status.

End of Actual Term (AT)	On Probation	Warning	Compulsory Transfer
1 st AT/FDS			
2 nd AT/FDS	$1.70 \leq \text{CGPA} < 1.80$	$1.00 \leq \text{CGPA} < 1.70$	$\text{CGPA} < 1.00$
3 rd AT/FDS	$1.80 \leq \text{CGPA} < 1.90$	$1.00 \leq \text{CGPA} < 1.80$	$\text{CGPA} < 1.00$
4 th AT/FDS	$1.90 \leq \text{CGPA} < 2.00$	$1.00 \leq \text{CGPA} < 1.90$	$\text{CGPA} < 1.00$

- (13) The period during which students who transfer from another higher education institution to RDU or transfer from one program to another within RDU are accepted as the actual period. However, they are treated as students who have made sufficient progress towards the end of their first semester in the program to which they are transferred.

- (14) Within the framework of student exchange programs, each semester spent outside the university is considered an actual semester.

- (15) The load of courses to be taken during the following period is regulated in the Course Registration Regulation in accordance with the success of the students.

- (16) In undergraduate programs, students who have a CGPA below 1.00 in the fourth actual semester (at the end of the summer school in case the fourth actual semester is spring semester) or later can continue their education in the same program, provided that they pay the tuition fee.

- (17) Without a valid reason stipulated in the statutes and regulations, students must complete programs with a normal education period of four years in eight year programs and with a duration of five years in ten year programs. Periods spent on leave are not included in the period of education. Students who are unable to graduate within these periods shall be dismissed from the university. However, additional time may be given to students who have reached graduation status and fulfill certain conditions. These conditions, the additional time to be allowed and the rules to be applied are regulated by the 'Course Registration Regulation'.

Exams and Success in Graduate Programs 19.

Exams and success conditions in graduate programs are determined by the "Graduate Education Code" attached to this regulation.

General Rules Regarding Exams and Objection to Grades 20.

The "University Registration Admission, Education, Exam and Success Regulation" sets out the general rules for university examinations and other principles to be followed in examinations and objections to grades.

Internship 21.

The student is obliged to perform the internship work specified in the education program of his / her Department. A diploma and graduation certificate shall not be issued to students who have not successfully completed their internship. Internships and related reports shall be evaluated by the Internship Committees of each Department.

Student Horizontal and Vertical Transfer 22.

Admission to any university program through horizontal and vertical transfer is regulated under the 'Rauf Denktaş University Entrance Examinations and Student Admission Regulations.'

Taking Lessons from Other 23.

Students can take courses from other higher education institutions in the Summer School or Student Exchange Programs. Regulations on

Higher Education Institutions

this issue are governed by the "Taking Courses from Other Universities Code"

Leave With Permission

24. (1) Students can take a break from their studies with permission to go back to university.
- (2) Permit applications shall be made to the Registrar's Office in writing together with justifications documents, if any. Applications made from abroad must be notarized.
- (3) Decisions regarding the applications of the students within the first five weeks from the beginning of the classes to take leave with a valid justification:
- (a) In the faculties, with the opinion of the relevant Department Chair, the proposal of the Dean and the approval of the Rectorat
 - (b) In graduate programs, with the recommendation of the Institute Director and the approval of the Rectorate,
 - (c) In English Preparatory School and other Schools, the process begins with the recommendation of the relevant Directorate and the approval of the Rectorate.
- (4) Only students with health reasons or compelling special reasons documented in the Official Health Board Report may apply for a permit after 5 weeks from the start of the class. The date of approval shall be taken as the basis for applications made from abroad. Decisions concerning such applications:
- (a) In faculties, the opinion of the relevant Department Board, in accordance with the decision of the Faculty Board, with the proposal of the Dean and the approval of the Rectorate,
 - (b) In graduate programs, the opinion of the Department Board, in accordance with the decision of the Institute Board, with the recommendation of the Institute Director and the approval of the Rectorate,
 - (c) In the 'Foreign Languages and English Preparatory School' and other Schools, the process begins in accordance with the decision of the relevant School Board, with the recommendation of the relevant Directorate and the approval of the Rectorate.
- (5) The decision on the application for authorisation shall be notified to the student in writing by the Registrar's Office. A copy of the decision shall be included in the student file.
- (6) Objections to decisions or practices relating to the application of permission shall be made to the Rector's Office within one week from the date of notification and shall be examined by the Board of Directors of the University. The decision of the Board of Directors of the University is final.
- (7) The student may be given permission to leave up to 4 (four) semesters during the course of the study. In cases of necessity, this time can be extended by the decision of the University's Board of Directors.

Return From Leave 25.

At the conclusion of the time of leave, the student shall continue his education by registering for the regular semester. The student who has taken leave of absence due to illness must certify that he or she is in a condition to resume his or her education with the report of the Health Board. If a student who has two semesters of leave decides to resume his or her education at the end of the first semester, he or she must submit a written petition to the Registrar's Office. The application shall be examined and decided on, in accordance with the procedures applicable to leave of absence.

**Graduation,
Diplomas and
Fees**

26. (1) The graduation of a student who has successfully fulfilled all the conditions for graduation in any department or college of the university and whose CGPA is at least 2.00 is finalized with the recommendation of the Departments and Faculty Boards and the decision of the Senate, regardless of the duration of education.
- (2) The diploma and / or graduation documents to be given to the graduating student are prepared by the Registrar's Office and the name of the completed program, the date of graduation, the titles and degrees earned are written on it. The Diploma and / or graduation documents will be signed by the Registrar, the Dean of the Faculty or the Director of the School and the Rector and the seal and / or cold stamp of the University will also appear on them.
- (3) The following degrees and titles are awarded in the different faculties and schools of the University:
- (a) At the Faculty of Law
 - B.B.L. – Bachelor of Laws (Turkish)
 - L.L.B. – Bachelor of Laws (English)
 - (b) In the Departments of the Faculty of Business and Economics:
 - B.B.A. – Bachelor of Business Administration
 - B.A – Bachelor of Arts in International Relations
 - B.S. – Bachelor of Science in Banking and Finance
 - (c) At the School of Tourism and Hospitality:
 - B.A. – Bachelor of Arts in Tourism and Hospitality
 - (d) Mimarlık Fakültesi Bölümlerinde
 - B.Arch – Bachelor of Architecture
 - (e) This list can be expanded or shortened by the decision of the University Senate.
- (4) A "High Honor Diploma" is awarded to students with a GPA of 3.50-4.00 and a "Honor Diploma" is awarded to students with a GPA of 3.00-3.49.
- (5) Graduates are expected to pay the document and diploma fees as determined by the Senate.

SECTION FOUR

MISCELLANEOUS PROVISIONS

**Disciplinary
Affairs**

27. At the university, the provisions of the “Rauf Denktaş University Student Disciplinary Regulations” apply to all kinds of disciplinary action against students.

SECTION FIVE

FINAL PROVISIONS

**Executive
Authority**

28. This Code shall be executed by the Rector of Rauf Denktaş University.

Entry into Force

29. This Code shall take effect from the date on which they are approved by the Senate.